



VANCOUVER INTERNATIONAL BOAT SHOW

SERVICE CONTRACTOR CONTACT:

LEVY SHOW SERVICE INC.
210 – 12011 Riverside Way
Richmond, BC V6W 1K6
Tel: 604 277 1726 Fax: 604 277 1736
Email: operations@levyshow.com

LOCATION:

BC Place Stadium
777 Pacific Blvd
Vancouver, BC V6B 4Y8

EXHIBITOR MOVE-IN:

Please check with VIBS Show Management for your assigned move-in date & time

EXHIBITION DATES:

Wednesday, January 31, 2024	10:00 pm – 8:00 pm
Thursday, February 1, 2024	10:00 am – 8:00 pm
Friday, February 2, 2024	10:00 am - 8:00 pm
Saturday, February 3, 2024	10:00 am - 8:00 pm
Sunday, February 4, 2024	10:00 am – 3:00 pm

EXHIBITOR MOVE-OUT:

Sunday, February 4, 2024	3:00 pm – 12:00 am
Monday, February 5, 2024	8:00 am – 8:00 pm

BOOTH EQUIPMENT:

If you require additional furnishings or services please complete and return the appropriate enclosed order form(s) and submit with completed credit card authorization form and full payment.

AISLE CARPET:

The aisles in Level 1 will be carpeted in the colour black. The aisles in Level 2 will be carpeted in the colour blue.

DISCOUNT PRICE DEADLINE:

In order to receive the discount rates listed on the enclosed order forms, your **PAID** order must be received by **January 10, 2024**.

LEVY ONLINE ORDERING:

To access our online ordering system please visit <https://www.expotoolkit.com/expotools/webforms/login.aspx?c=151&s=8677>

- you will be prompted to either register as a new exhibitor OR sign in as a returning exhibitor
- if you do not know your booth number please enter "0" (zero)
- online ordering available until **January 22, 2024**

MATERIAL HANDLING:

To expedite the move-in process we highly recommend sending all materials to the Levy Advance Warehouse.

In the event that a forklift is not available on show site for this particular exhibition, additional fees will apply if a forklift is required for your materials

QUICK FACTS

Quick Facts continued...



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QUICK FACTS

SHIPPING:

Please refer to the Material Handling order form in this manual for further information and associated costs.

All **ADVANCE WAREHOUSE** shipments should arrive between **December 27, 2023 – January 22, 2024**. Shipments arriving before or after these dates will incur an early/late surcharge.

Please note the below Holiday Closures for the Advance Warehouse:

December 22, 2023 – Closed at 12:00 pm

December 25, 2023 – Closed

December 26, 2023 – Closed

December 29, 2023 – Closed at 12:00 pm

January 1, 2024 – Closed

Shipments sent to the advance warehouse should be consigned as follows: (Labels are provided in the Material Handling Section of the exhibitor kit)

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Exhibiting Company Name & Booth # ____

Aerostream c/o Levy Show Service Inc.

1160 – 4871 Miller Road

Richmond, BC. V7B 1K6

RESCUED FREIGHT:

All freight left on the show floor after 8:00 pm on February 5, 2024 will be rescued by the official carrier.

We wish you a successful show! If we can be of assistance, please contact the Levy Show Service Exhibitor Services Department at 604 277 1726 or email operations@levyshow.com.