



BMO Vancouver Marathon Health, Sports & Lifestyle Expo

QUICK FACTS

**SERVICE
CONTRACTOR
CONTACT:**

LEVY SHOW SERVICE INC.
210 – 12011 Riverside Way
Richmond, BC V6W 1K6
Tel: 604 277 1726 Fax: 604 277 1736
Email: operations@levyshow.com

LOCATION:

Vancouver Convention Centre – East
Via East Truck Route (at the foot of Howe Street)
999 Canada Place
Vancouver, BC V6C 3C1

EXHIBITOR MOVE-IN:

Thursday, May 1, 2025 2:00 pm – 8:00 pm
(see target move-in plan)
**Note: All vehicles requiring access to the loading dock or exhibit floor must have an arrival time booked in advance on the VCC Voyage Control system. Further details and instructions will be sent separately by Show Management*

Friday, May 2, 2025 7:00 am – 9:00 am
Hand carry only

EXHIBITION DATES:

Friday, May 2, 2025 10:00 am – 7:00 pm
Saturday, May 3, 2025 9:00 am – 5:00 pm

EXHIBITOR MOVE-OUT:

Saturday, May 3, 2025 5:00 pm – 9:00 pm

BOOTH EQUIPMENT:

Each 10' x 10' booth space includes the following:

- 8' high drapery backwall – blue
- 3' high drapery sidewall – blue
- One (1) 6' x 2' skirted table – blue
- One (1) folding chair
- One (1) wastebasket

If you require additional furnishings or services please complete and return the appropriate enclosed order form(s) and submit with completed credit card authorization form and full payment.

EXHIBIT FLOOR:

Hall B (main exhibit area) is NOT carpeted and has concrete flooring. Please review the CARPET, PADDING & DRAPE RENTAL ORDER FORM for booth carpet options. Hall A is carpeted in standard ballroom grade carpet

AISLE CARPET:

The aisles will not be carpeted.

**ELECTRICAL & INTERNET
SERVICES:**

Electrical and Internet services will be provided by the Vancouver Convention Centre. To order services, please follow the link below:
<https://www.vancouverconventioncentre.com/services/exhibitor-services>

**DISCOUNT PRICE
DEADLINE:**

In order to receive the discount rates listed on the enclosed order forms, your **PAID** order must be received by **April 11, 2025**.



BMO Vancouver Marathon Health, Sports & Lifestyle Expo

QUICK FACTS

LEVY ONLINE ORDERING: To access our online ordering system please visit
<https://www.expotookit.com/expotools/webforms/login.aspx?c=151&s=9358>

- you will be prompted to either register as a new exhibitor OR sign in as a returning exhibitor
- if you do not know your booth number please enter "0" (zero)
- online ordering available until **April 24, 2025**
**see online ordering instructions form for more details*

MATERIAL HANDLING: To expedite the move-in process we highly recommend sending all materials to the Levy Advance Warehouse.

In the event that a forklift is not available on show site for this particular exhibition, additional fees will apply if a forklift is required for your materials

SHIPPING: Please refer to the Material Handling order form in this manual for further information and associated costs.

All **ADVANCE WAREHOUSE** shipments should arrive between **March 27, 2025 – April 24, 2025**, 9:00 AM to 3:00 PM Monday through Friday, Holidays excluded. Shipments arriving before or after these dates will incur an early/late surcharge. Please note that the advance warehouse will be closed on **April 18, 2025** for the Good Friday holiday.

Shipments sent to the advance warehouse should be consigned as follows: (Labels are provided in the Material Handling Section of the exhibitor kit)

BMO Vancouver Marathon Health, Sports & Lifestyle Expo
Exhibiting Company Name & Booth # ____
Aerostream c/o Levy Show Service, Inc.
18391 McCartney Way
Richmond, BC V6W 0A1

All **DIRECT** shipments should not arrive prior to **2:00 pm on Thursday, May 1, 2025**. Shipments arriving prior to this time will be refused.

Direct shipments should be consigned as follows:
(Labels are provided in the Material Handling section of the exhibitor kit)

BMO Vancouver Marathon Health, Sports & Lifestyle Expo
Exhibiting Company Name & Booth # ____
Vancouver Convention Centre – East
Via East Truck Route (at the foot of Howe Street)
c/o Levy Show Service, Inc.
999 Canada Place
Vancouver, BC V6C 3C1

Quick Facts continued...



BMO Vancouver Marathon Health, Sports & Lifestyle Expo

**LOADING DOCK
RESTRICTIONS:**

The Vancouver Convention Centre - East loading docks can NOT accommodate any transport vehicles larger than a 5 ton truck. A pup or 53' trailer will not have access to the loading docks.

RESCUED FREIGHT:

All freight left on the show floor after 9:00 pm on Saturday, May 3, 2025 will be rescued by the official carrier.

We wish you a successful show! If we can be of assistance, please contact the Levy Show Service Exhibitor Services Department at 604 277 1726 or email operations@levyshow.com.

QUICK FACTS